

Spring 2025 Graduation Deadlines for Master’s (Non-Thesis) and Certificate Programs

All students are **required** to apply for graduation via their Joe'SS account (Student Center > My Academics > Apply for Graduation) by the deadline specified by the Registrar’s Office. Each program you wish to have awarded requires a separate application.

Semester Begin: 1/21/25
Semester End: 5/16/25

Certificate Program(s)		
Deadline	Description	Date
Substitution for Required Certificate Course(s) Form	Submit to substitute a required certificate course(s) with an acceptable alternate course(s), if needed.	April 6
Certificate Program Courses Form	Submit to designate courses for each certificate when more than one certificate will be (or has been) awarded.	April 6

Master’s (Non-Thesis) Degree		
Deadline	Description	Date
Form 1A	Submit revised Form 1A if changes to the last approved plan of study are needed.	April 6
Form 1B*	Submit to appoint committee for the master’s non-thesis comprehensive examination; must be approved by Graduate Education office prior to the exam.	10 days before exam
Form 3*	Submit to report the results of the master’s non-thesis comprehensive examination; must be received by Graduate Education office by 4 pm on the date of the deadline.	May 16
*Only applies to students in Biological Sciences; exam must be taken in final semester and enrollment on the date of exam is required.		

If you apply for spring graduation and cannot meet the posted deadlines, your degree cannot be awarded in May. Please refer to the Summer 2025 Graduation Deadlines for Master’s (Non-Thesis) and Certificate Programs and notify your graduate specialist of your completion plans.